

May 4, 2010

## Frank J. Pasquerilla Conference Center

Job Fair

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# How to Make a Job Fair Work for You...

To prepare for a career fair, think of answers to the following questions:

- Why do employers go to job fairs?
- What do those employers expect of job seekers?
- What is the best way to prepare and present yourself at a career fair?
- What is the appropriate follow-up to a career fair?



#### Career & job fairs are for:

- Establishing contacts
- Exploring career fields
- Gathering employer information



#### Employers go to career & job fairs to:

- Increase student awareness of their organization
  - Provide career information
  - Make contacts with possible future employees
    - Fill existing job vacancies



#### How to prepare for a career & job fair:

- · Know what employers are attending
- Choose the employers with who you want to talk to
  - · Research the organizations you decide to visit
  - Develop a list questions to ask those employers

## **Vendor Information**

Company	Positions Available			
Advance Employment 1732 Lyter Drive Johnstown, PA 15905 Telephone: 888.JOB.TEAM Type of Business: Call Center	<ul> <li>Administrative Support Call Center</li> <li>Customer Service</li> <li>Sales</li> </ul>	www.advanceteam.com		
AFLAC 752 Bedford Street Johnstown, PA 15902 Telephone: 814.418.6749 Type of Business: Supplemental Insurance/ Voluntary Benefits	<ul> <li>Sales Associates</li> <li>Sales Associates—with fast track in management</li> </ul>			
Allegany Community College of Maryland Somerset County Campus 6022 Glade Pike Somerset, PA 15501 Telephone: 814.445.9848 Type of Business: Education	Listing N/A	www.allegany.edu		
Allegheny Lutheran Social Ministries 915 Hickory Street Hollidaysburg, PA 16648 Telephone: 814.696.4500 Type of Business: Non-Profit Social Services Agency	<ul> <li>Child Care Instructors &amp; Assts.</li> <li>Dietary Assistants</li> <li>Home Care Aides</li> <li>LPN &amp; RN</li> </ul>	<ul> <li>Nurse Assistants</li> <li>Personal Care         Assistants     </li> <li>www.alsm.org</li> </ul>		
Alleghenies United Cerebral Palsy 119 Jari Drive Johnstown, PA 15904 Telephone: 814.262.9600 Type of Business: Personal Care, In-home care to physically disabled individuals living in the community.	Direct Care Workers for in home personal care (full-time, part-time, casual, and summer positions)	www.alucp.org		
AmeriServ Financial PO Box 520 216 Franklin Street Johnstown, PA 15907 Telephone: 814.533.5199 Type of Business: Financial Services	Listing N/A			
Ashley Furniture Homestore Corporate Office 2250 Roswell Drive Pittsburgh, PA 15205 Telephone: 412.444.2300 ext. 334 Type of Business: Furniture Retailer	<ul> <li>Sales Team Members</li> <li>Store Office Staff</li> <li>Store Stock Staff</li> </ul>	www.ashleyfurniturehome stores.com		
Bedford-Somerset MH/MR 245 West Race Street Somerset, PA 15501 Telephone: 814.443.4891 Type of Business: Human Services	<ul> <li>Clerk Typist</li> <li>County Caseworkers</li> <li>County Social Worker</li> <li>Custodial</li> <li>LPN</li> <li>Program Specialist</li> <li>Psych Serv. Assoc./ Therapist</li> </ul>	<ul> <li>Residential Program         Trainee/Worker</li> <li>RN</li> <li>Student Intern</li> <li>Therapeutic Act. Aide         www.besmhmr.dst.pa.us</li> </ul>		

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Company		Available
Butler National Hospital Family Services— Family Service Corps. 216 Washington Street Butler, PA 16001 Telephone: 724.284.4894 Type of Business: Local AmeriCorps Program	Listing N/A	
Cambria Residential Services, Inc. 338 Bloomfield Street Suite 100 Johnstown, PA 15904 Telephone: 814.266.1829 Type of Business: Group Homes for Developmentally Disabled People	<ul> <li>LPN</li> <li>Residential Service         Worker</li> <li>Residential Treatment         Worker</li> <li>Substitute Resident         Service Worker</li> </ul>	
Cambria-Rowe Business College 221 Central Avenue Johnstown, PA 15902 Telephone: 814.536.5168 Type of Business: Business College	• None	www.crbc.edu
Clearfield County Career & Technology Center 1620 River Road Clearfield, PA 16830 Telephone: 814.765.3453 Type of Business: Truck Driver Training Program	Entry level truck drivers for over-the-road posi- tions with national carri- ers	www.jbenamati.ccctc.org
Commonwealth of PA—Civil Service Commission 411 7th Avenue Room 410 Pittsburgh, PA 15219 Telephone: 412.565.7666 Type of Business: Government	• Listing N/A	www.scsc.state.pa.us
Crown American Hotels 1 Pasquerilla Plaza Johnstown, PA 15901 Telephone: 814.533.4671 Type of Business: Service/Hospitality	Listing N/A	www.crownamerican hotels.com
CVS Pharmacy 322 Revco Road Somerset, PA 15501 Telephone: 814.445.4166 x 2251 Type of Business: Distribution Center	General Warehouse     Supervisory	
First Commonwealth Bank 111 South Main Street Greensburg, PA 15601 Telephone: 724.972.6916 Type of Business: Banking/Financial Services	611 6 1	<ul><li>Teller—FT</li><li>Teller—PT</li><li>www.fcbanking.com</li></ul>
First National Bank 532 Main Street Johnstown, PA 15901 Telephone: 814.525.5045 Type of Business: Financial Institution	Listing N/A	www.fnbcorporation.com

Company		Positions	Available
Forever Broadcasting 109 Plaza Drive Johnstown, PA 15905 Telephone: 814.255.4186 Type of Business: Communications		Listing N/A	
Fox 8 and ABC 23 1450 Scalp Avenue Johnstown, PA 15904 Telephone: 814.266.8088 Type of Business: Television Broadcasting	۰	Listing N/A	www.fox8tv.com
Geneva College Adult & Graduate Studies 3200 College Avenue Beaver Falls, PA 15010 Telephone: 800.576.3111 Type of Business: Education	0	Classes start in Johnstown Human Resources & Or- ganizational Development Adult Degree completion program—June 3rd	Master of Science in Organizational leader- ship—June 2nd     www.geneva.edu
Goodwill Industries of the Conemaugh Valley, Inc. 540 Central Avenue Johnstown, PA 15902 Telephone: 814.536.3536 Type of Business: Non-Profit	0	Accountant Floor Supervisors Program Manager Sales Associate	www.goodwill johnstown.org
Greater Johnstown Career & Technology Center 445 Schoolhouse Road Johnstown, PA 15904 Telephone: 814.266.6073 ext. 127 <b>Type of Business:</b> Trade & Technical School	۰	Training Provider	www.gjctc.com
H&R Block 1513 Scalp Avenue Suite 200 Johnstown, PA 15904 Telephone: 814.262.0001 Type of Business: Income Tax	۰	Listing N/A	www.hrblock.com
Home Instead Senior Care 720 Rowena Drive Suite 101 Ebensburg, PA 15931 Telephone: 814.472.6330 Type of Business: Non-Medical Homecare	۰	Caregivers	www.homeinstead.com
Homestead Unlimited 160 Jari Drive Suite 140 Johnstown, PA 15904 Telephone: 814.266.8321 Type of Business: Home Health Care	۰	Caregivers	www.homestead unlimited.com
Interim Health Care 322 Warren Street Johnstown, PA 15905 Telephone: 814.254.1230 Type of Business: Multi-level Home Health Care		Caregivers CNA's Home Health Aides	www.interim healthcare.com

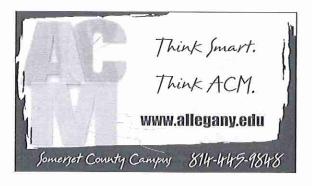
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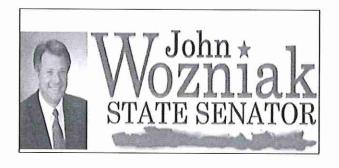
Company	Positions Available			
Lockheed Martin AeroParts, Inc. 221 Industrial Park Road Johnstown, PA 15904 Telephone: 814.262.3000 Type of Business: Manufacturer of Aircraft Parts	Structural Assemblers	www.lockheed martin.com		
Med-Van Transport 1311 Philadelphia Avenue Northern Cambria, PA 15714 Telephone: 814.948.6170 Type of Business: Medical Transportation	<ul> <li>Administrative Staff</li> <li>EMT</li> <li>Mechanics</li> <li>Paramedics</li> </ul>	Para-Transit Driver     www.med-van.com		
Memorial Medical Center 1086 Franklin Street Johnstown, PA 15905 Telephone: 814.534.3738 Type of Business: Hospital	<ul> <li>Biller</li> <li>Environmental Associates</li> <li>LPN</li> <li>Medical Assistants</li> <li>Nursing Assistant</li> </ul>	Phlebotomist     RN     www.conemaugh.org		
Met Life 504 Schoolhouse Road Johnstown, PA 15904 Telephone: 814.266.1496 Type of Business: Financial Services	Financial Services     Representative	www.metlife.com		
NCOA Senior Community Service Employment Program 239 Main Street Suite 150 Johnstown, PA 15901 Telephone: 814.536.0691 Type of Business: Employment Training for Adults 55+	Listing N/A			
North American Hoganas 111 Hoganas Way Hollsopple, PA 15935 Telephone: 814.479.3553 Type of Business: Manufacturing	Maintenance Technicians     Production Operators	www.hoganas.com		
Office of Senator Wozniak 2307 Bedford Street Johnstown, A 15904 Telephone: 1.866.388.5920 Type of Business: Government Agency	Job Resource Center			
PA CareerLink Cambria County 445 Schoolhouse Road Johnstown, PA 1594 Telephone: 814.533.2493 Type of Business: Employment Services	Listing N/A	www.cwds.state.pa.us		
PBS Coals Inc. PO Box 260 Friedens, PA 15541 Telephone: 814.443.4668 Type of Business: Coal Mining	<ul> <li>Certified Underground         Coal Miners: (Mine         Foreman, Underground         Equipment Operator, and         MSHA Qualified         Electricians)</li> <li>Fuel &amp; Lube Technicians</li> </ul>	<ul> <li>Heavy Equipment         Maintenance</li> <li>Heavy Equipment         Mechanics</li> <li>Heavy Equipment         Operators</li> <li>Welder Mechanics</li> </ul>		

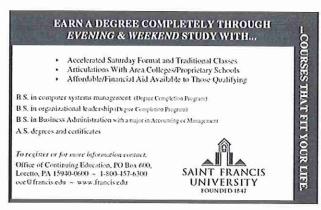
Company	Positions Available		
PennSERVE: The Governor's Office of Citizen Service Department of Labor & Industry Room 1306 L&I Building 651 Boas Street Harrisburg, PA 17121 Telephone: 717.772,4425 Type of Business: State Agency	0	Listing N/A	www.dli.state.pa.us/ pennserve
Pennsylvania Highlands Community College 101 Community College Way Johnstown, PA 15904 Telephone: 814.262.6432 Type of Business: Education	•	Listing N/A	www.pennhighlands.edu
Portal Dynamics, Inc. 227 Franklin Street Suite 308 Johnstown, PA 15901 Telephone: 703.778.3502 Type of Business: IT Consulting	•	System Developers	www.portal- dynamics.com
QNS Recruiting 209 Sigma Drive Pittsburgh, PA 15238 Telephone: 412.968.0562 ext. 10271 Type of Business: Recruitment	0 0 0 0 0 0 0	Accounting Clerical CNA COTA Information Technology LPN Management (Nursing) Occupational Therapist	<ul> <li>Pharmacists</li> <li>Physical Therapists</li> <li>Physical Therapy         Assistants     </li> <li>RN</li> <li>SLP</li> <li>www.qnsrecruiting.com</li> </ul>
Results Radio—Cool 101.7 970 Tripoli Street Johnstown, PA 15902 Telephone: 814.534.8975 Type of Business: Radio Media	0	Sales & Marketing	www.cool101online.com
Riggs Industries PO Box 86 Boswell, PA 15531 Telephone: 814.629.2172 Type of Business: Manufacturing/Construction		CNC Machine Operators Engineers Mechanics Welders	
Safari Contract Cleaners 111 Roosevelt Boulevard Johnstown, PA 15906 Telephone: 814.536.0410 Type of Business: Commercial Contract Cleaning		Full-time Hourly Part-time Hourly Supervisor	www.safaricontract cleaners.com
St. Francis University Office of Continuing Education PO Box 600 Loretto, PA 15940 Telephone: 814.472.3012 Type of Business: University	0	A.S. Business Administration B.S. Accounting B.S. Computer Systems Management	B.S. Management     B.S. Organizational     Leadership

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Company	Positions Available		
State Correctional Institution at Cresson PO Box A Old Route 22 Cresson, PA 16699 Telephone: 814.886.8181 Type of Business: Adult Male Correctional Facility	Listing on www.cor.state.pa.us	www.cor.state.pa.us	
Tom Ritchey Transport, Inc. 625 14th Street PO Box 835 Northern Cambria, PA 15714 Telephone: 814.948.6570 Type of Business: Trucking	<ul> <li>Local Class A Dedicated Runs</li> <li>Local Class B Dedicated Runs</li> </ul>	Regional Class A     Dedicated Runs     Truck drivers	
Veterans Leadership Program / Veteran Community Initiative 727 Goucher Street Johnstown, PA 15905 Telephone: 814.255.7209 Type of Business: Veterans/Family Job Search Assistance	Listing N/A	www.vciinc.org	
WyoTech 500 Innovation Drive Blairsville, PA 15717 Telephone: 412.512.4329 <b>Type of Business:</b> Technical School	<ul> <li>Automotive</li> <li>Collision/Refinishing</li> <li>Diesel</li> <li>Management</li> </ul>	www.wyotech.edu	







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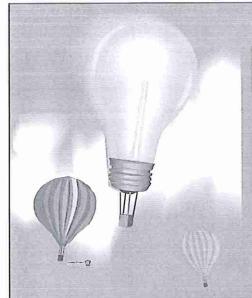
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#### Johnstown Area Regional Industries

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# SOUTHERN ALLEGHENIES WORKFORCE INVESTMENT BOARD

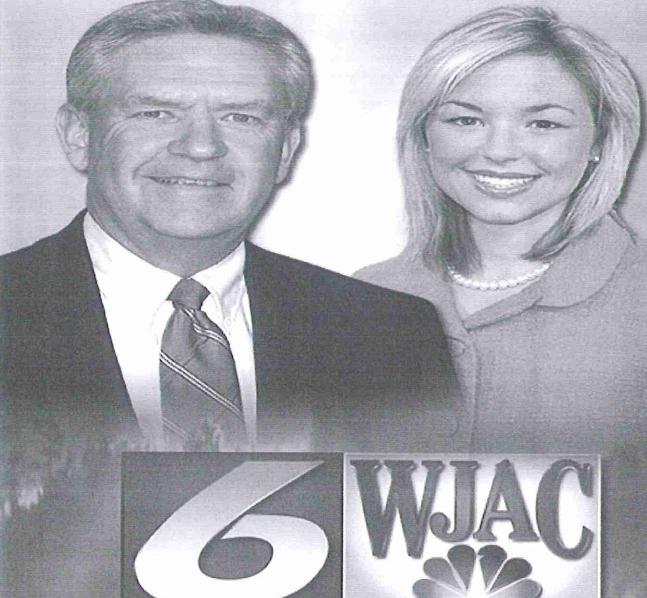
The Southern Alleghenies Workforce Investment Board (SAWIB) is committed to leading initiatives designed to enhance the skills of the workforce and meet the needs of the region's employers to compete in a world economy.

Serving the counties of Bedford, Blair, Cambria, Fulton, Huntingdon, and Somerset, the SAWIB and its PA CareerLinks ® can be your single source for employment assistance and career information in the Southern Alleghenies Region!



SOUTHERN ALLEGHENIES WORKFORCE INVESTMENT BOARD

541 58th Street Altoona, PA 16602 Phone: 814-949-6530



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Coverage You Can Count On Across The Alleghenies

SACEP promotes career preparation for students throughout the southern Alleghenies and collaborates directly with the Department of Labor & Industry and the Department of Education.

#### Bridging the Gap

SACEP partners with school districts, youth councils, chambers of commerce, local businesses, and a variety of other organizations in Bedford, Blair, Cambria, Fulton, Huntingdon, and Somerset counties.

#### We invite businesses to participate by:

- Partnering in Science, Technology, Engineering, & Math (STEM) Activities
- Sponsoring a School's Career Exploration Events
- Providing Internships for High School Students
- · Serving as 'Experts in the Schoolplace'
- · Hosting 'Educators in the Workplace'
- · Providing Classroom Speakers
- Serving as Job Shadow Sites
- Hosting Workplace Tours
- And more

A special thanks to those who are already supporting us in these endeavors!







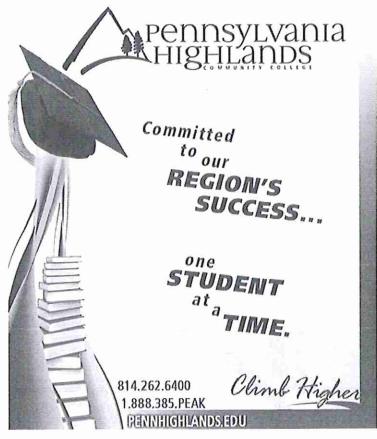
To learn more, please contact: 814-536-3536, ext. 288

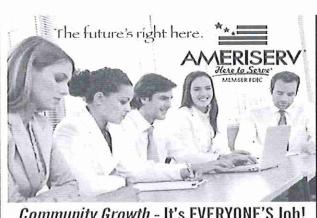
Aimee Garay, Program Manager agaray@goodwilljohnstown.org

SACEP is made possible through the support of the Southern Alleghenies Worldorce Investment Board. the region's leader and active partner in worldonce development efforts, and is operated by Goodwill Industries of the Conemaugh Valley, Inc.

SACEP is a member of JARI's Business & Education Consortia.

connecting the classroom to the workplace, and employers to schools and local communities





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# Thank you for taking the time to attend today's career & job fair!

We hope our tips and the contacts you made today will help lead you to a brighter future!



The Cambria County Job Fair Committee strives to make this experience as rewarding as possible, however we need your help.



Please fill out an Evaluation Form and leave it on the Registration Table in the lobby before you leave.



Did you think of any comments or suggestions after you left? Send your thoughts to info@jari.com



### 2010 Cambria County Job Fair Committee Community Partners

#### CHAIRPERSON:

Debi Balog

Johnstown Area Regional Industries

#### COMMITTEE:

Mike Artim

Cambria-Rowe Business College

**Sherry Click** 

Johnstown Area Regional Industries

Jeff Dick

Bureau of Workforce Development Partnership, PA CareerLink Cambria County

Chuck Hamonko

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